

**MINUTES** of Euxton Parish Council ANNUAL Full Council Meeting held on 21 May 2026 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr R Peers Cllr C Turner  
Cllr B Duckworth Cllr A Riggott Cllr G Vickers  
Cllr P Fellows Cllr D Rigg  
Cllr I Hamer Cllr D Maltman  
Cllr E Jones (Vice Chair) Cllr P Morton  
Cllr A Oddy Cllr V Thornhill Later Cllr Gaynor

Residents: 3  
Clerk: L Hardman

1. Election of Council Chairman

Cllr K Reed was elected as Council Chairman by the Councillors

2. Election of Council Vice Chairman

Cllr E Jones was elected as Council Vice Chairman by the Councillors

3. Representatives: Committees, Lead Members, Groups, Outside Bodies

**Resolved:** Committee Memberships 2026-2027 form completed by Councillors. Cllr Rigg reported that he would like to hand over the role of planning lead to another volunteer. Cllr Reed advised that no volunteers have come forward and requested that Cllr Rigg continue in the role if possible.

4. Apologies

None

5. Declarations of Interest and Dispensation Considerations

Cllr Rigg notified declarations for two upcoming planning applications.

6. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on Thursday 16<sup>th</sup> April 2026 were approved. Cllr Reed requested that an addition be made to show that Cllrs J Williamson and B Williamson stood down and EPC would like to thank them for their service.

7. Public Participation

Borough Cllr Platt offered his thanks for re-election and advised that a Public Enquiry is to be held on 9<sup>th</sup> June 2026 at 1000 hrs at Chorley Town Hall in relation to the plans for the Camelot site, the meeting is open to everyone. Cllr Duckworth notified that he had reported potholes on Dawber Lane and junction of Wigan Road / School Lane to the Deputy Clerk which had been forwarded to LCC. Cllr Riggott reported that a Highways Meeting had been held last week and works approved for the junction of Wigan Road and School Lane.

8. Statutory Business

8.1 Co-option to Councillor Vacancy

Councillors approved the co-option of Colleen Gaynor to EPC. Co-option of a second applicant to be put on hold until they attend the next Full Council Meeting.

8.2 Planning – Consider planning report as circulated by the Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines.

26/00355 – Standard A1 – ownership of the tree to be confirmed prior to work commencing

26/00340 – No observations

26/00339 – Standard A1

26/00336/PIP – EPC would draw attention to the fact that if the application is approved it would potentially contribute to up to 27 houses as it borders onto other PIP applications, if allowed the extended development of this site and 2 other contiguous sites would make a substantial development in green belt. Cllr Turner asked if the applicant is the same for all 3 sites and Cllr Rigg stated it is not, Cllr Duckworth stated if it is green belt land then EPC should object.

26/00406 – Standard A1

26/00394 – No observations

26/00412 – No observations

26/00422 – Standard Bin 1

26/00349 – No objections but Cllr Riggott requested we reply and enquire if the number of bedrooms complies with the original planning application.

26/00388 – Cllr Thornhill has examined the application and there are no concerns. No observations.

Cllrs discussed the proposal for a telegraph pole on Highways Avenue for Open Reach supply. Cllr Riggott asked if EPC should have a standard letter in relation to these applications, Cllr Reed agreed as it would show an objection obo EPC, Cllr Thornhill did not agree that it is necessary. Cllr Jones asked if consideration could be given to a different method of installation. Cllr Turner reported that it relates to the erection of approximately 7 poles and notifications have been posted throughout the estate. Cllr Riggott advised that he will reply to the residents advising that there is no statutory process for him to feed into and residents can write in and share their views with LCC. Cllr Rigg will create a standard form of words for such applications.

**Resolved:** Members agreed with the responses and required actions detailed above.

9. Financial Items

9.1 Approve Expenditures for this month and any submitted after the agenda

**Resolved:** Council approved the listed expenditures.

9.2 Receive budget report against figures for year ending 31 March 2026

**Resolved:** Council approved the budget report

9.3 Receive end of year finance reports to 31 March 2026

**Resolved:** Council approved the end of year finance report

9.4 Receive the Annual Governance Statement (Section 1) and approve

**Resolved:** Council approved the Annual Governance Statement (Section 1)

9.5 Receive the Accounting Statements (Section 2) and approve

**Resolved:** Council approved the Accounting Statements (Section 2)

10. Proposal for Council to reconfirm it meets the requirements for the 'General Power of Competence' following the all-out election May 2026

**Resolved:** Council reconfirmed it meets the requirements for the 'General Power of Competence'

11. Matters for Information

Cllr Turner reported problems with the EPC mailbox with messages/mail disappearing, Cllr Reed requested that the issue be looked into by the Clerk

Cllr Riggott reported that Buckshaw Village Festival will be taking place on 28<sup>th</sup> June 2026 and requested that the village caretakers use the EPC van to drop off the litter picking kit to the organisers, Clerk to deal. The organisers have submitted a grant application and have asked when the next All Purpose Meeting will take place, Cllr Reed advised that the Committee Membership 2026-2027 form has been circulated at this meeting and the Clerk will arrange a meeting date once the list has been completed and submitted.

Cllr Duckworth reported that he is still receiving Spam emails. Cllr Reed stated that the number have reduced since the update by Easy Websites and gave advice on dealing with any Spam emails received. Cllr Duckworth also requested that his full address be removed from the EPC website, Clerk to deal.

Cllr Oddy reported that he is not going to stand as a Governor for Primrose Hill School at the next election as he has carried out the role for 22 years.

The Chairman declared the meeting closed.

7.58pm

APPENDIX 1 – Expenditure list (item 9.1)

Euxton Parish Council			<b>Item 9.1</b>
<b>EXPENDITURE</b>		Payments for 1 April/May 2026	
Date	Supplier	Description	£.
10/04/2026	Peoples Pensions	Pensions	348.90
16/04/2026	HMRC	Tax & NIS	3816.13
16/04/2026	Salaries		8447.79
20/04/2026	Water Plus	Water	47.69
21/04/2026	BrightHR	HR support	28.80
21/04/2026	C & W Berry	Hardware	335.30
21/04/2026	LALC	ClIr Training x 2	60.00
21/04/2026	LCC	Signage	168.00
21/04/2026	Tesco	Stationery	1.55
21/04/2026	Eon	Electricity	72.29
21/04/2026	Empowering Unique CIC	Grant	1300.00
24/04/2026	B&Q	Spades	70.00
24/04/2026	Halfords	No Plate trailer	18.00
27/04/2026	BT	Telecoms	198.36
27/04/2026	ICO	License	47.00
28/04/2026	All Star	Fuel	81.60
29/04/2026	Pennine Office	Cabinet	48.00
29/04/2026	Boots	PPE	47.98
30/04/2026	Unity Bank	Charge	11.05
01/05/2026	Easywebsites	Website & Emails	91.08
01/05/2026	EE Mobile & BB	Office mobiles	120.34
01/05/2026	Scribe	Finance software	66.00
01/05/2026	Chorley Bus & Tech	Office rent	492.25
01/05/2026	Timpson	Keys	9.00
08/05/2026	Printquarter	Large map print/encaps	33.60
18/05/2026	Timpson	Keys	20.00
21/05/2026	RBS	Charge	8.05
21/05/2026	Euro Digital	Photocopies	100.35
21/05/2026	Burt Wesley	Skip	360.00
21/05/2026	Robert Acton	Litter Pick supplies	258.00
21/05/2026	LALC	Membership	1425.70
21/05/2026	C&W Berrys	Supplies	483.22
21/05/2026	HMRC	Tax & NIs	3599.79
21/05/2026	Salaries		10208.03
21/05/2026	EDGE IT	Allotment software	460.02
21/05/2026	John Fিন্নamore	Tarmacing	1532.00
21/05/2026	E N Coxhead Ltd	Bedding plants	866.40
27/05/2026	BT	Telecoms	198.36
			35480.63